City Council Meeting Minutes

August 27, 2025

The meeting of the Frontenac City Council, August 27, 2025 was called to order at 6:00 p.m. by Mayor Steve Morrison. The Pledge of Allegiance was recited by all.

Roll call was answered by Mayor Steve Morrison, Nick Hansen, Joe Martin, Pat Clinton, Tom Sighel, Lynn Grant, LaDonna Pyle, and Kyle Smalley. Marc McCully was absent.

Also present was the Fire Chief, Director of Public Works, Police Chief, Library Director, Building Inspector, City Attorney, City Clerk and City Administrator.

Sighel made a motion, seconded by Martin, to approve the agenda. The motion was voted upon and unanimously approved by the council.

Minutes from the August 13, 2025 council meeting was opened for discussion. Grant made the motion, seconded by Smalley. The motion was voted upon and unanimously approved by the council.

Appropriations Ordinance # 1893 was opened for discussion.

Martin asked for an explanation of the payment made to Highlands 1007 LLC.

A motion to approve Appropriation Ordinance # 1893 was made by Clinton, seconded by Martin. The motion was voted upon and unanimously approved by the Council.

Citizen's Comments

Ken Terlip, 502 S. Cayuga, thanked the Council for the cleanup efforts and progress within the city. He also voiced concerns regarding abandoned vehicles and truck traffic on Cayuga.

Paul Keys with Guardians of the Children asked for the Council's blessing to have their annual dice run and concert on Saturday, September 6th. The Governing Body will have to hold a special meeting on September 3rd, 2025 at noon to approve a resolution to close the street for the event.

2024 Audit Report

Jerry Mitchell, CPA was present via telephone. He gave a high-level overview of the city's 2024 audit.

RNR Public Hearing

At 6:23 pm Mayor Morrison opened the public hearing to exceed the revenue neutral rate for the 2026 budget. There were no public comments.

The public hearing was closed at 6:25 p.m.

Resolution 2025-12

Pyle made a motion, seconded by Grant to approve Resolution 2025-12 to exceed the revenue neutral rate for the 2026 budget. The motion was voted upon by roll call and unanimously approved by the Governing Body.

Steve Morrison	YES
Marc McCully	ABSENT
Nick Hansen	YES
Joe Martin	YES
Pat Clinton	YES
Tom Sighel	YES
Lynn Grant	YES
LaDonna Pyle	YES
Kyle Smalley	YES

2026 Budget Public Hearing

At 6:26 Mayor Morrison opened the public hearing for the 2026 budget. Zafuta gave an overview on the proposed 2026 budget. No comments from the public were made.

The public hearing was closed at 6:42 p.m.

Pyle made a motion, seconded by Grant to approve the proposed 2026 budget. The motion was voted upon and unanimously approved by the council.

Staff Hiring

Martin made a motion, seconded by Smalley, to hire Evan Kotzman as a full-time Public Works Laborer. The motion was voted upon and unanimously approved by the Council.

Pyle made a motion, seconded by Grant, to hire Elizabeth Bonner as the full-time librarian. The motion was voted upon and unanimously approved by the Council.

Clinton made a motion, seconded by Martin, to hire Mary Curlee as a part-time librarian. The motion was voted upon and unanimously approved by the Council.

Smalley made a motion, seconded by Clinton, to hire Kim Smith as a part-time librarian. The motion was voted upon and unanimously approved by the Council.

Resolution 2025-13

Martin made a motion, seconded by Hansen, to approve Resolution 2025-13 Condemnation 406 S. Santa Fe. The motion was voted upon and unanimously approved by the Council.

Mobile Home Nuisance

Pyle made a motion, seconded by Clinton, to allow Zafuta to send a code violation letter to the property owner of 707 N. Linn. The motion was voted upon and unanimously approved by the Council.

McKay Street Sidewalk Project

Martin made a motion, seconded by Hansen, to give the authority to award the contract. The motion was voted upon and unanimously approved by the Council.

Old Business

Martin asked if the SRO was given an increase when he finished his weeklong SRO training. Martin stated he would like him taken care of.

Clinton asked if the trucks traveling down Cayuga are trash trucks or semi-trucks. She asked for an update on the property located at 605 S. Mt. Carmel Rd. Clinton would like for a representative from Freeman to come and give an update at a meeting, as she gets several inquiries regarding the hospital.

Pyle would like city staff to look at the property located at 306 E. North County Rd. for condemnation.

Smalley asked if the city has done any sewer work at 209 W. McKay, as the sewer line was hit by Kansas Gas during construction.

City Administrator's Report

Zafuta gave an update on the following:

- Parks Signage
- Golf Cart Enforcement
- Swimming Pool
- 2025 Paving Project
- Water Tower Project
- Motor Vehicle Nuisance

Council Members' Comments

Martin voiced appreciation for the report and progress on the condemnations throughout town. Martin stated the council knows that stops are being made when it comes to truck traffic and thanked the Police Department.

Morrison thanked Graham for contacting KDOT to get engineering man hours down on the McKay Street Sidewalk Project.

Pyle stated that the Governing Body set a precedence by allowing a special meeting to take place for an event request.

Adjournment

With no further business, a motion to adjourn was made by Sighel, seconded by Smalley. The motion was voted on and unanimously approved by the Council.

The meeting was adjourned at 7:10 p.m.

Attest:

THE CITY OF FRONTENAC ★ SEAL ★ CRAWFORD COUNTY KANSAS

Jayme Mjelde – City Clerk

Steve Morrison - Mayor