City Council Meeting Minutes

August 13, 2025

The meeting of the Frontenac City Council, August 13, 2025 was called to order at 6:00 p.m. by Mayor Steve Morrison. The Pledge of Allegiance was recited by all.

Roll call was answered by Mayor Steve Morrison, Marc McCully, Nick Hansen, Joe Martin, Pat Clinton, Lynn Grant, LaDonna Pyle, and Kyle Smalley. Tom Sighel was absent.

Also present was the Fire Chief, Director of Public Works, Police Chief, Building Inspector, City Attorney, City Clerk and City Administrator.

McCully made a motion, seconded by Grant, to approve the agenda. The motion was voted upon and unanimously approved by the council.

Minutes from the July 23, 2025 council meeting was opened for discussion. Pyle made the motion, seconded by Smalley. The motion was voted upon and unanimously approved by the council.

Appropriations Ordinance # 1892 was opened for discussion. A motion to approve Appropriation Ordinance # 1892 was made by Grant, seconded by Martin. The motion was voted upon and unanimously approved by the Council.

Citizen's Comments

Julie McLaren, 213 S. Appleton, expressed her concerns with 211 S. Appleton running a salvage yard/vehicle repair shop in their back yard.

Proclamation

Mayor Morrison recognized the 2025 Softball Team for winning the 3A State Championship.

Ordinance 2025-10

McCully made a motion, seconded by McCully, to approve Ordinance 2025-10 Weed Nuisance Amendments. The motion was voted upon and unanimously approved by the Council.

Ordinance 2025-11

McCully made a motion, seconded by Pyle, to approve Ordinance 2025-11 Library. The motion was voted upon and unanimously approved by the Council.

Executive Session

At 6:17 pm, Pyle made a motion, seconded by Clinton, to recess into an executive session for 10 minutes for Non-Elected Personnel to discuss City Staff. The session included the City Council, Mayor, Director of Public Works, Library Director, City Clerk, and City Administrator. The motion was voted upon and unanimously approved by the Council.

At 6:27 pm, the Council returned to regular session. Pyle made a motion, seconded by Martin, to give Zafuta the authority to hire Library Staff and Public Works Staff. The motion was voted upon and unanimously approved by the Council.

Executive Session

At 6:29 pm, Pyle made a motion, seconded by McCully, to recess into executive session for 15 minutes for Non-Elected Personnel to discuss City Staff Wages. The session included the City Council and the Mayor. The motion was voted upon and unanimously approved by the Council.

At 6:44 pm, Pyle made a motion, seconded by Clinton, to extend the executive session for 15 minutes. The motion was voted upon and unanimously approved by the Council.

At 6:59 pm, the Council returned to regular session.

Old Business

Pyle brought forth concerns with the staff at the city pool and the misuse of golf carts throughout town, creating safety issues.

City Administrator's Report

Zafuta gave an update on the following:

- Water Tower
- Water Plant
- Water Main Break on Cayuga
- Codes Enforcement
- Demolition of 305 Cayuga
- 2026 Budget Hearing
- 2024 Audit Report

Zafuta asked for a motion to send out code violation letters to 114 W. Washington and 117 E. North County Road.

Pyle made a motion, seconded by Smalley, to allow Zafuta to send a code violation letter to the property owner of 114 W. Washington. The motion was voted upon and unanimously approved by the Council.

McCully made a motion, seconded by Hansen, to allow Zafuta to send a code violation letter to the property owner of 117 E. North County Road. The motion was voted upon and unanimously approved by the Council.

Council Members' Comments

Pyle asked for more details to be documented within the minutes, specifically when appropriations are questioned.

Adjournment

With no further business, a motion to adjourn was made by Clinton, seconded by Martin. The motion was voted on and unanimously approved by the Council.

The meeting was adjourned at 7:15 p.m.

Attest:

Jayme Mjelde – City Clerk

THE CITY OF FRONTENAC SEAL CRAWFORD COUNTY KANSAS

Steve Morrison - Mayor