City Council Meeting Minutes

December 10, 2025

The meeting of the Frontenac City Council, December 10, 2025 was called to order at 6:00 p.m. by Mayor Steve Morrison. The Pledge of Allegiance was recited by all.

Roll call was answered by Steve Morrison, Joe Martin, Nick Hansen, Pat Clinton, Tom Sighel, Karen Holland, LaDonna Pyle, and Kyle Smalley. Marc McCully was absent.

Also present was the Fire Chief, Police Chief, Building Inspector, City Attorney, City Administrator, City Clerk, Library Director, and Director of Public Works.

Smalley made a motion, seconded by Pyle, to approve the agenda. The motion was voted upon and unanimously approved by the council.

Minutes from the November 24, 2025 council meeting was opened for discussion. Clinton made the motion, seconded by Martin. The motion was voted upon and unanimously approved by the council.

Appropriation Ordinance #1900 was opened for discussion.

Pyle asked if the payment to Mid-America for demolition of the structure located at 306 E. North County Road was comparable to the other easements that were paid out for the sewer extension on HWY 160.

Sighel questioned why the demolition of structures cannot be handled in house.

A motion to approve Appropriation Ordinance #1900 was made by Pyle, seconded by Smalley. The motion was voted upon and unanimously approved by the Council.

2026 CMB License Renewal

Pyle made a motion, seconded by Holland, to approve the CMB license renewal for EK Enterprise LLC. The motion was voted upon and unanimously approved by the Council.

Sighel made a motion, seconded by Clinton, to approve the CMB license renewal for Pete's of Erie Inc. The motion was voted upon and unanimously approved by the Council.

Ordinance 2025-14 – Amend Truck Travel Regulations

Martin made a motion, seconded by Hansen, to approve Ordinance 2025-14 the amendment to truck travel regulations. The motion was voted upon and unanimously approved by the Council.

Library Hiring

Pyle made a motion, seconded by Holland, to approve opening a part-time position at the library. The motion was voted upon and unanimously approved by the Council.

Condemnation Review – 403 N. Crawford

Smalley made a motion, seconded by Martin, to approve giving the property owner 30 more days and reviewing the progress at the January 14th meeting. The motion was voted upon and unanimously approved by the Council.

COLA

The Council had a lengthy discussion regarding COLA and merit raises. Sighel stated several times that he is against the distribution of the 3 percent adjustment and would like to close the gap and distribute the money equally to the employees. Martin asked to have city staff provide a merit raise report within their packets moving forward.

Smalley made a motion, seconded by Pyle, to approve a three percent cost of living adjustment for all employees. The motion was voted upon and approved by the Council with 5 votes in favor, 1 no, and 1 abstention. Sighel voted no, stating that he is not against the raise he is against the distribution. Martin abstained, stating that he is not against the COLA, he is against not having additional information.

Wastewater Funding Discussion

Zafuta gave a high-level overview of funding options for the wastewater treatment plant. In order to fully fund the wastewater treatment plant, the options are as follows:

- Raising the minimum residential sewer bill from $32.00 to $80.00.
- Imposing a voter-approved sales tax of 0.50% with a minimum residential sewer bill increase of $2.00 with a $2.00 increase per year thereafter up to $50.00.
- Imposing a voter-approved sales tax of 0.75% with a minimum residential sewer bill increase of $1.00 with a $1.00 increase per year thereafter up to $41.00.

The Council collectively agreed on imposing a voter-approved sales tax of 0.75% on the April 2026 ballot. City staff will provide language at the next meeting.

Old Business

Holland asked for an update on the vehicle nuisance ordinance, she stated that she has three addresses to turn in for inspection.

City Administrator's Report

Zafuta just reminded the Council that the next meeting will be held on Monday, December 22nd.

Council Member's Comments

Martin thanked Nutt for the update and asked where to find information regarding the library's programing. He also inquired about the speed limit sign changing on Sugar Creek Road.

Clinton made a motion, seconded by Pyle, to close city offices on December 26th for the Christmas Holiday. The motion was voted upon and unanimously approved by the Council.

Sighel asked city staff to look into some type of overlay or improvement on the West McKay bridge.

Mayor Morrison voiced his appreciation for the Christmas Lighting Ceremony and for all who made that possible.

Adjournment

With no further business, a motion to adjourn was made by Sighel, seconded by Clinton. The motion was voted on and unanimously approved by the council.

The meeting was adjourned at 6:48 p.m.

Attest:

THE CITY OF FRONTENAC ★ SEAL ★ CRAWFORD COUNTY ★ KANSAS

Jayme Mjelde – City Clerk

Steve Morrison - Mayor